



GARDEN CREEK HOME AND SCHOOL

Minutes – Tuesday, April 20, 2021

6:30 pm – Microsoft Teams

Present: Rebekah Thompson, Katherine Campbell, Samantha Robichaud, Amanda Williams, Hannah Steeves-Carney, Julie Werner, Jennifer Sutherland-Green, Lily Smallwood, Robyn Kenny, Andy Han, Cheyenne Dickinson, Ellen Thompson, Adebola, Amy White, Meredith Briden, Mark T, Marie Knott, Megan Hamlyn

Regrets: Jodie Yerxa

- **Welcome** – Amanda welcomed the group

- **Approve minutes from January – 1st Hannah, 2nd Ellen**

- **Spring Raffle**
 - Made just over \$2,700 from our raffle
 - Different format this year – all online.

- **Nissan Test Drive**
 - Will wait until the Fall to do this – works best for Nissan. New models coming out this summer so can have these available
 - Will plan for end of September; maybe do this in the evening during the week?

- **Acorn Fundraiser**
 - Acorn art going home tomorrow with order sheets
 - Thank you to Amy White for organizing this

- **New Board Position**
 - Proposition of adding “Outdoor Garden Coordinator”
 - All in favour of this
 - 1st – Hannah; 2nd – Julie
 - Position to take effect in September

- \$4,000 loan from H&S needed for garden club in September (may or may not be able to provide this depending on funds required for playground this year)
- **Treasurer's Report (Andy)**
 - Current balance: \$18,712.20
 - Budgeted expenses: \$3,888.33
 - Lottery licence for spring raffle
 - Easter basket for spring raffle
 - Gas reimbursement for wood pick up/delivery
 - Gym equipment
 - Teacher reimbursement funds
 - Outstanding deposits: \$6,726.00
 - Garden Club loan
 - Creeker raffle
 - Total balance after expenses/deposits: \$21,549.87
 - Funds reserved \$4,000
 - **Estimated total available funds: \$17,549.87**
- **Hot Lunch (Jennifer)**
 - First day of Fadi's was today; well organized
 - Will extend for another 2 weeks – May 4th and 11th
 - Will then do 5-6 weeks of Papa John's to end the year
 - Parent feedback - can we go back to 2 days a week? We will plan to do this next year.
- **Lily Pad Legacy Project**
 - Getting proper drainage for the fields
 - FDSA has agreed to help sign on and apply for grant (up to \$50,000)
 - RDC will match whatever we raise up to \$100,000
 - Fix upper soccer field and lower
 - Have reached out to 2 engineering companies in town with estimates and design drawings for proper drainage
 - Link up with revitalizing the playground
 - Drainage issue needs to be addressed first
 - No costs available yet
 - They have been to the school to do a walk around on the fields
 - Provided with contact at district to help with grant proposals (Linda Dempsey)
 - Minimum \$4,000 for survey & design work
 - We can fix the basketball court & nets in the short term and this won't affect future work on drainage
 - Meeting with district next week to go over what they can help us with – we need to pay for it but will save the tax going through district
 - **Approve spending up to \$5,000 – unanimous vote to approve**
 - Anticipate next month we can have a decision to move forward

- **H&S Mission Statement**
 - Values/Goals/Objectives – need to have this clearly laid out
 - Need to be accountable and clear/transparent with what we're doing with the H&S money
 - Amy has template from school in Toronto
 - Year end report out to parents with how money was spent
 - Can refer to the NB association; may consider being part of this
 - NB Association has a sample on the website we can use
 - Description of roles of executive
 - Rebekah to check old minutes and speak to Jodi Parker
 - Amanda, Amy, & Jennifer will start working on this – aiming to have it up and running for next school year

- **Admin Appreciation Day**
 - All in agreement that we should recognize this
 - Approval for \$60 each (total \$120) 1st – Hannah; 2nd - Amanda
 - Discussion had around creating a budget for staff appreciation – will include in H&S mandate documents

- **Other Items**
 - Need evening events coordinator for next year

- **Departing Executives**
 - Small gift has been provided as a thank you in the past
 - Do we have a budget for gift for this? - Was ~\$30ish in the past

- **Next meeting May 18, 2021 6:30 on TEAMS**

- **Meeting adjourned at 8:00pm**

Submitted by Rebekah Thompson

Garden Creek Home & School Association